

Scagglethorpe Parish Council

Minutes of the Annual Parish Council Meeting held on Tuesday 23rd May 2023 at 7.45pm in the village hall

1. Election of Chairman

Mr Paul Douthwaite was re-elected as Chairman for the coming year.

2. Appologies for absence/Councillors present

Present: Councillors Paul Douthwaite(PD), Sheila Cook(SC), John Smyth(JS), Nancy Wilson(NW), Maureen Danby-Smith (MDS),Pauline Carruthers(PaC)., Janet Bates(JB). Also present David Sonley(DS), Clerk.

3. Minutes of the last meeting

The minutes of the January 2023 meeting were accepted as a true record and were signed by the chairman.

4. Matters arising from the minutes

5. Playing fields access update. It was re-confirmed that the PC would pay for the upgrade to the playing field access ramp. The Playing Fields Committee had received revised estimates for the work which would still cost around £1000 as previously envisaged and the work will go ahead.

7. Broken gatepost in Johnny Lane. NYC had not responded to the request to have it repaired so PD will complete the work.

5. Finances and review of accounting statements for the year 2022-2023

5.1 The 22/23 reconcillation statement and the accounts were offered for inspection. There were no questions on the accounts.

5.2 The Clerk's timesheet for the last financial year was inspected by councillors. This was approved and payment can now be made to the Clerk. Also, it was agreed that the Clerk's payments would be increased from £9.08 to £11.00 per hour.

5.3 To certify Scagglethorpe Parish Council as exempt from external audit. RESOLVED that this Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000.

5.4 To approve Section 1 of the AGAR report - Annual Governance Statement RESOLVED that this Parish Council approves Section 1 Annual Governance Statement for the Annual Governance and Accountability Return 2022/23.

5.5 To approve Section 2 of the AGAR report– Accounting Statements RESOLVED that this Parish Council approves Section 2 - Accounting Statements for the Annual Governance and Accountability Return 2022/23.

5.6 To approve the publication of documents required by Accounts and Audit Regulations 2015.

RESOLVED that this Parish Council will publish the following documents on a

Scagglethorpe Parish Council

public website:

Certificate of Exemption,

Annual Internal Audit Report 2020/21,

Section 1 – Annual Governance Statement 2020/21

Section 2 – Accounting Statements 2020/21,

Analysis of variances

Bank Reconciliation to 31 March 2021

Notice of the period for the exercise of public rights and other information

6. Correspondence/Clerk's report

The Clerk had nothing to report on this occasion as matters had been dealt with elsewhere on the agenda and in the preceding Annual Parish Open meeting. In answer to a query, the Clerk said that he had heard nothing more more about the A64 improvements at Scagglethorpe and would raise the matter with National Highways again.

7. Village Development Plan

The meeting was shown copies of the Scagglethorpe Village Plan of 2013. This will be copied and circulated to all councillors. It was felt that we should hold informal discussions between us prior to meeting to formulate a plan. An informal meeting will be held on Tuesday 3rd October at 7.00pm in the village hall.

8. Scagglethorpe Hub

Although the Hub has attracted a small number of drop-in visitors over the two months it has been open, in order to attract more people, it needs more specific focussed events on Hub days. Also a leader is required to push things forward. It is intended to arrange family days throughout the summer school holidays. The proposed Facebook group discussed in the Parish Open Meeting will be useful in promoting the Hub and ideas for the Hub, and could be used to tie in the second proposal made at tat meeting to have a local gardening group.

9. Annual Parish Open Meeting

9.1 At the Open meeting it was proposed by parishioners that a Facebook group and possibly a WhatsApp group would be beneficial to the community and would be created. The Parish Council supports this proposal, but the setting up and running of these will be not controlled by the Parish Council.

9.2 At the Open meeting it was proposed by parishioners that an Open Gardens group was going to be formed – again outside the control of the Parish Council. The PC supports this proposal.

9.3 At the open meeting, discussion had taken place regarding the future charging of electric cars from residents who had no off-road place to park. It is apparent that there is no overall policy of how this arrangement could be implemented. PD will investigate and report back to te next meeting.

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9.4 In response to concerns about the status of the Monkey Puzzle Tree in Charleton Place, PD will approach the NYC tree officer again to re-initiated the investigations.

10 Date of Next Meeting

Tuesday 8th August at 7.00pm in the village hall.

D. R. Sonley, Parish Clerk
email: scagglethorpepc@hotmail.com
Tel: 01944 758755

Signed as a true record by the chairman of the August 2023 meeting

Date: -----